

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 10<sup>th</sup> JANUARY 2024 AT  
6.30PM.**

**Present:** Cllrs, Mrs C Fleming (Chair), Mr A Browne (Vice Chair), , Mr M Boakes, Mr D Hales, Mr J Langberg, Ms R McMaster, Mr M Stevenson and Ms P Weightman.

**In Attendance:** Becky Furr (Parish Clerk) and one member of the public.

**Public Participation**

Cllr Coplestone and Cllr Whymark provided a report. Please see their summary reports at end of these minutes.

**1. Apologies**

Apologies from Cllr Austin, Cllr Kirby, Cllr Tebble and District Cllr Coplestone and County Cllr Whymark were received and ACCEPTED.

**2. Declarations of Interest**

Cllr Weightman is a trustee of the Tithe Barn, Horstead PCC and Secretary of the Marlpit.

**3. Minutes of the Meeting of Wednesday 13<sup>th</sup> December 2023**

The minutes of the last Parish Council Meeting were AGREED AND SIGNED.

**4. Matters Arising**

a. Footbridge between Coltishall and Horstead

The clerk gave an update on the latest communication from the Broad's Authority which stated they will be removing the bridge (Coltishall side) if this is not adopted by another body. The BA claim both bridges are on a land parcel, which according to the title register on HM Land Registry is registered land of Coltishall Commons Management Trust. It was AGREED to *suspend standing orders* and Ms Graysmark, Clerk of Coltishall Commons Management Trust was invited to speak. Ms Graysmark advised that CCMT are getting three quotes for a survey of Bridge 1 (Coltishall side). Cllr Fleming asked whether the quote could include a survey of Bridge 2 (Horstead side). This was AGREED. There was lengthy discussion about the land the bridges are on and who this belongs to, as CCMT claim Bridge 2 is not common land so they would not be responsible for this bridge and hope both bridges can be maintained 3 ways with both Horstead and Coltishall Parish Council's financial support and adoption. *Standing orders reinstated.* For insurance purposes the clerk feels it's important this is clarified as it should be registered as an asset to whoever the landowner is.

b. Speedwatch report for Quarter 3. Mr Jones sent his apologies for the meeting, but has submitted his report. The clerk will email this to all councillors.

**5. Planning**

There were no planning applications to consider.

**6. Finance**

a. Payments Received and NOTED		
BDC	Pride in Place Grant	£1891.41
b. Payments APPROVED		
C.Jones	SAM2 Management – Qtr 3	£34.00
B.Furr	Clerk's Expenses	£21.00
J Rice	Litter Picking	£30.25
East Anglian Air Ambulance	Donation	£100.00
Norfolk Accident Rescue Service	Donation	£100.00
Tiddlers and Toddlers Play Group	Donation	£100.00
1 <sup>st</sup> Responders	Donation	£100.00
Norfolk Lowland Rescue	Donation	£50.00
The Marlpit	Donation	£500.00
Coltishall & Horstead PCC	Donation	£600.00

c. Payments for information only – previously agreed direct debits and standing orders NOTED		
H. Gurney	Annual Play Area Rent	£300.00
B.Furr	December 2023 Salary	£869.15
HMRC	December 2023 Contribution	£296.21

- a. Ms Hunt was APPOINTED as the internal auditor for financial year 2023/24.
- b. The Quarter 3 financial report was REVIEWED and NOTED.

**7. Highways & PROW matters**

There were none to consider.

**8. Pond and Tree matters**

It was AGREED to apply to Broadland District Council for the “Clean and Bloom” grant of £300. This will be spent on planters to be placed on the corner of Frettenham Road pending NCC Highways approval.

**9. Horstead Mill**

- a. Fundraising for the Mill – Cllr Stevenson reported that the printers have asked whether the parish council would pay upfront for the art work for the QR fundraising posters. This was AGREED. Cllr Stenson will ask the printers to supply a quote for the posters in A3 and A2 size. Once the art work is complete Cllr Stevenson will put an advert in the Marlpit.
- b. Quote for tree work on permissive footpath – Cllr Browne will arrange for a tree surgeon to quote for the work required. There is a tree fallen across the river and rubbish is accumulating within it. Cllr Fleming will contact the ranger to report it.
- c. Cllr Langberg reported that he had not been able to find any information relating to the National Lottery agreement in respect of terms of commercial use. It was AGREED Cllr Fleming will contact Mr Jones to see if he has any documents regarding the Mill. There was also discussion about whether the Mill could be used to generate electricity. Cllr Fleming AGREED to share historical emails which relate to when a hydro system was previously investigated. It was NOTED that the coastguard, fire service and eastern college, who all use the Mill, could be approached for a donation.

**10. Play Area**

The clerk shared a quotation from Mr Moate (self-employed groundsman) to carry out the remedial work identified on the annual play inspection report. This was ACCEPTED. A quote from Kompan to replace the nexus chains and repair the surfacing was considered. It was AGREED the clerk will see if Mr Moate can carry this out instead. The clerk confirmed the grant for the slide had been APPROVED by Tarmac. The application to the National Lottery for the Monkey Challenge apparatus is pending.

**11. Parish Council Website/Emails**

There was a discussion about the advantages and disadvantages of having a parish council gov.uk. email address for the clerk and councillors. It was decided NOT to take up the scheme, as it does not improve security because the gov.uk emails will still be accessed via personal devices which do not belong to the parish council.

**12. Training**

Cllr McMaster is booked onto induction training. Cllr Langberg gave an overview of the planning training he recently attended.

**13. Items on the next agenda**

None beside the usual items.

**14. Next meeting on Wednesday 14<sup>th</sup> February 2024 at 6.30pm in the main hall of the Tithe Barn NOTED.**

## **News from Broadland District Council- January 2024**

The public consultation held at Coltishall Village Hall on 6th December for the North Walsham Housing Allocation was well attended by our residents, and I want to thank Becky Furr our parish Clerk and members of the B1150 Group for distributing leaflets to households throughout the villages to advertise this event.

At the consultation the consortium of developers shared their transport mitigation strategy for Coltishall & Horstead and asked attendees to complete a feedback form. Members of the B1150 Group had compiled their own questionnaire to gauge local concerns, which was completed by over 100 people as follows: Is traffic already a problem in Coltishall & Horstead? 100% Yes. As a pedestrian, do you feel safe in our villages? 96% answered No. When North Walsham expands with at least 1800 new homes do you think this will compromise public safety in our villages? 100% Yes. Does the current traffic impact negatively on your daily life? 93% answered Yes. Would you support the idea of a relief road for Coltishall & Horstead? 96% answered Yes.

Just prior to Christmas, the Place Shaping Manager at Broadland DC organised a meeting with members of the Consortium of Developers, Mark Ashwell the Place Shaping Manager from NNDC and a representative from NCC Highway Team and me. It was agreed that the North Walsham Local Plan Policy wording needed to be altered to reflect the scope of traffic mitigation measures for Coltishall & Horstead and we are currently waiting for this to be agreed.

Kind regards,  
Cllr. Jo Copplesstone  
[Cllr.jo.copplesstone@southnorfolkandbroadland.gov.uk](mailto:Cllr.jo.copplesstone@southnorfolkandbroadland.gov.uk)

## **News from Norfolk County Council- January 2024**

Happy New Year to you and all the Councillors. Unfortunately I must give my apologies for tonight as we have a workshop at Broadland looking at the 4 Year Strategy and Delivery Plan.

Although overdue, I am pleased that the Rainbow Alliance are now putting together a strategy for the next 4 years. I will update with their priorities as soon as this becomes clear. Unfortunately the settlement from Central Government for NCC has not been as good as hoped for. This means that funding gaps will need to be revisited and some difficult choices made regarding budgets for 2024/25. I will update you when I see you next month.

I am pleased to share that from 1st February all disabled concessionary travel pass holders will get 24/7 free travel. This means 14,500 people in Norfolk can now travel at any time of day for free, funded by the Department for Transport.

See you next month.

Cllr Fran Whymark  
Member for the Wroxham Ward  
Broadland District Council