

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 10 May 2023 at 6.30pm. This meeting is open to members of the public (but see below).

Suzanne Hall

Suzanne Hall 3 May 2023
Parish Clerk

AGENDA

1) Elections

(a) To elect the Chairman (Past Vice-Chairman to preside) and receive declaration of acceptance of office.

After this point the elected Chairman will preside for the rest of the meeting.

(b) To elect the Vice Chairman and receive declaration of acceptance of office

2) Declarations of Acceptance of Office and Disclosure of Pecuniary Interests

To note that the Declaration of Acceptance of Office forms have been completed and signed by the Councillors. The Disclosure forms will be completed and returned to Broadland District Council.

3) **Co-option of new Councillors** for 2 remaining seats – Forms as above will be completed.

4) To Adopt the General Power of Competence

5) Apologies

To receive and consider apologies for absence

6) Declarations of Interest

For all members to declare interests for this meeting

7) Open Forum

- Reports from County and District Councillors
- Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

Please note we will not allow public to speak unless a submission has been made in advance of the meeting.

8) Minutes of the Meeting of 12 April 2023

To approve the minutes of the last Parish Council Meeting (Circulated).

9) Finance

(1) Payments Received

1 st half of Precept	£17,250.00
Q4 2022/23 VAT	£384.77

(2) Payments for Approval

Zurich – annual insurance from 1 June 2023	£1426.00
Platten Pest Control – moles playground – if invoice received	£????
Mr P Carrick – Internal audit	£100.00
J Rice - Litter picking – 11-20 April	£44.00

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in March collected 28/04/2023	£65.86
Payroll April 2023	£1,074.98

(4) Q4 accounts inspection - Mr Browne

(5) Approve Financial Risk Assessment (circulated)

(6) Governance Statement 2022 – 2023

To approve the Governance Statement on the Annual Return

(7) Statement of Accounts 2022 - 2023

To Approve the Statement of Accounts and reconciliation

10) Planning

- **2023/0966 - Donkey Dell, Frettenham Road** – Retrospective change of use from keeping of horses to mixed use of keeping horses and exercising of dogs.
- **BA/2023/0099/FUL – The Marl, Horstead** - Temporary construction of lagoon structure to hold dredged river sediment for drying

Please note that following an upgrade to the Broadland District Council planning website, the format of the planning application numbers has changed. The layout of the screens on the website has also changed, but we believe the information provided and any search criteria remains unchanged. If you need help accessing these please let us know.

To inspect plans please go to www.southnorfolkandbroadland.gov.uk/plans and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

11) Parish Clerk and Chairman/Councillors

Clerks items not on agenda

1. Enforcement cases
2. Training for new Councillors
3. CIL update – Timberlea
4. LGA Code of Conduct – to adopt BDC's policy
5. Marlpit article – Councillor introduction
6. Website update – update councillors and their backgrounds/interests

Chairman's/Councillors actions not on the agenda

7. Brick bus shelter by Randells – Mr Kirby
8. Bench at War Memorial – Mrs Fleming
9. Backup training for playground – volunteer requested

12) Highways & PROW

1. Highways land on Rectory Road by Recruiting Sergeant – Mr Jones
2. Anything else to report

13) Pond & Trees

1. If anything to report

14) Horstead Mill

1. Fundraising - Mr Browne
2. Dog bin – Mr Hales
3. Anything else to report

15) Playing Field

1. Weekly inspections – update Mr Kirby
2. Large slide – Update - Mrs Fleming
3. Training – 9 May – Mr Kirby
4. Annual Inspection – general and cable runway – both scheduled for mid May
5. Anything else to report

16) Speedwatch and SAM2

Speed Watch sessions – Update Mr Jones
SAM 2 - Update Mr Kirby

17) Police report

Circulated

18) Training, Meetings and Consultations

Events attended:

9 May – Playground training – Mr Kirby

Upcoming events:

19) Items for the Next Agenda

Standing items for meeting.

20) Date and Time of the Next Meeting

Annual Parish council meeting: Wednesday **14 June 2023** - at 6.30pm in the main hall of the Tithe Barn.