

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 13 September 2023 at 6.30pm. This meeting is open to members of the public (but see below).

Suzanne Hall

Suzanne Hall 7 September 2023
Parish Clerk

AGENDA

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

Please note we will not allow public to speak unless a submission has been made in advance of the meeting.

1) Apologies

To receive and consider apologies for absence

2) Declarations of Interest

For all members to declare interests for this meeting

3) Open Forum

Reports from County and District Councillors
Public Participation

4) Minutes of the Meeting of 12 July 2023

To approve the minutes of the last Parish Council Meeting (Circulated).

5) Finance

(1) Payments Received

None

(2) Payments for Approval

PKF Littlejohn – external audit	£252.00
S Hall – Q2 Expenses – includes 10 no parking cones	£232.31
J Rice – litter picking – 14 – 29 August	£93.50
J Rice – litter picking – 30 August - 10 Sept - if invoice received	£????

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in June collected 28/07/2023	£263.42
Veolia - Bin Lifts in July collected 28/08/2023	£197.57
Payroll July 2023	£1,074.98
Payroll August 2023	£1,074.98
Litter picking for 20 July to 13 August	£104.50

6) Planning

- **2023/2422 – Land East of Rectory Road COLTISHALL** – erection of 25 new homes – CROCUS development

For noting only – comments already submitted

- **2023/0692 – Randells, Norwich Road** – Change of use – COMMENTS submitted regarding entrance/exit with highway – Conditions requested.
- **2023/2018 – Frettenham Road** – outline planning permission for 5 new dwellings – OBJECTION – concerns about access onto the highway and flooding/standing water in the area
- **2023/0155 – TC Fines, Norwich Road** – Solar PV array – OBJECTION – comments submitted in February remain unchanged

To inspect plans please go to www.southnorfolkandbroadland.gov.uk/plans and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

7) Parish Clerk and Chairman/Councillors

Clerks items not on agenda

1. Enforcement cases
2. End of Year Audit – This has been signed off by the external auditors
3. Clerk – Update re dates etc
4. Approval to pay S Hall backdated payrise when National salary scale payrise agreed

Chairman's/Councillors actions not on the agenda

5. Pride of Place – Horstead Centre – William Mills – Mrs Fleming

8) Highways & PROW

1. If anything to report

9) Pond & Trees

1. If anything to report

10) Horstead Mill

1. Fundraising – update Mr Browne and Mr Stevenson
2. Area by Horstead House gate – Mrs Fleming
3. Anything else to report

11) Playing Field

1. Weekly inspections – update Mr Kirby
2. Moles – Mr Kirby
3. Large slide – Update - Mrs Fleming and Clerk
4. Annual Inspection - update re signage for barbed wire – Mrs Fleming
5. Anything else to report

12) Speedwatch and SAM2

SAM 2 - Update Mr Kirby

13) Police report

- Consultation – Formal consultation PSPO – Vehicle related anti-social behaviour – comments need to submitted by 29 September
- Circulated

14) Training, Meetings and Consultations

Events attended:

None

Upcoming events:

9 November - Playground training – Ms Austrin

Planning Training – Mr Langberg – (paid for with NPT&S) – Date to be arranged

New Councillor training – Dates to be arranged

15) Items for the Next Agenda

Standing items for meeting.

16) Date and Time of the Next Meeting

Parish council meeting: Wednesday **11 October 2023** - at 6.30pm in the main hall of the Tithe Barn.