

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 9 MARCH 2022 AT 6PM.**

Present:, Cllrs, Mrs C Fleming (Chair), Mr A Browne, Mr D Hales, Mr C Jones, Ms S Corp and Mr A Kirby,

In Attendance: Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and no members of the public.

1. Apologies

Apologies from Mrs D Williams and Cllr J Copplestone (BDC), were received and ACCEPTED

2. Declarations of Interest

None

3. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

4. Minutes of the Meeting of 9 February 2022

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Finance

(1) Payments Received

None

(2) Payments for Approval

NPT&S - Spring Conference - Clerk	£48.00
NPT&S - Annual membership from April 2022	£268.73
NALC annual membership from April 2022	£220.42
Litter picking	£22.00

Unanimously APPROVED

(3) Payments for information only - previously agreed direct debits and standing orders

Veolia - Bin Lifts in January collected 28/02/2022	£58.27
Payroll February 2022	£992.66

(4) Neighbourhood Plan

None

6. Planning

- **20220322 - The Glass Barn** - amendment of planning application 20180772 - **NO COMMENTS**
- **20211143 - Land at Grange Farm, Buxton Road** - Amended plans : change proposed new build from two storey to single storey dwelling, add parking, and add siting of stand-alone solar PV panel - **NO COMMENTS**

7. Parish Clerk and Chairman/Councillors

- (1) **APM** - The clerk will invite the usual people. Items for the agenda to include Fundraising at the Mill and Queen Elizabeth II Platinum Jubilee, June 2022 celebrations
- (2) **LGS 2021 Pay award** has been agreed and will be backdated to April 2021
- (3) **20210768** - Grove View cart shed - concerns have been reported to BDC
- (4) **Commemorative trees** in the village were discussed as the clerk needs to provide John Fleetwood with a list
- (5) **Car in hedge on B1150** - PC Lucas Ward informed that it was the responsibility of the owner to recover it
- (6) At the Clerks request it was agreed the July and September meetings would be moved forward a week, so meeting dates will be 6 July and 7 September

8. Highways & PROW

- (1) The Highway Rangers report was circulated
- (2) Mr Jones noted that there were still issues near the Tithe Barn
- (3) The Clerk to advise Cllr Whymark of the issues on the B1150 by Beverley Farm as he may be able to provide some funding.

- (4) Mr Kirby will report the streetlight that isn't working on the roundabout.
- (5) Horstead/Coltishall bridge has been hit again and needs reporting to Highways

9. Pond & Trees

- Mr Jones, Mr Parkerson and Mrs Fleming met with Mr Liam Hall, the Flood Risk engineer from WMA. Liam will prepare a case and will report back to Mr Jones. Hopefully as part of this we will get the pond dredged for free.
- There are two trees that require some work. Mr Jones will obtain a quote.

10. Horstead Mill

- (1) It was agreed the account that is currently used for the neighbourhood plan will be used for the collection of donations for the Mill and the Playground.
- (2) Mr Jones and Mr Browne will look to set up a QR code to collect donations
- (3) Mr Jones will obtain quotes for donation request signs

11. Playing Field

- (1) Inspections are being carried out weekly by Mr Jones and reported on the community Facebook page.
- (2) Mole control will commence on 10 March. Mr Jones will put a sign up and will advise residents via the community Facebook page.

12. Speedwatch and SAM2

- 3 Speedwatch sessions a month are taking place. Yesterday a session by Ling Way logged 19 speeding vehicles, the fastest was travelling at 50mph. Our Speedwatch teams session was followed by a session by the Safety Camera Team in the same location.
- The SAM2 is currently on Rectory Road by the Tithe Barn. Next week Mr Jones will move it to Norwich Road.

13. Community Spirit

Queen Elizabeth II Platinum Jubilee, June 2022 - was briefly discussed in Mr Cains absence. Mr Browne will contact Mr Gurney about the lighting of the beacon.

14. Neighbourhood Plan

Nothing to report. The clerk will remind Ms Weightman to ask on Facebook for more volunteers.

15. Police report

Reports circulated

16. Training meetings and consultations

Events attended:

28 February - Pond - Flood Risk Engineer - WMA East Anglia) - Mr C Jones and Mrs C Fleming
3 March - NPTS Clerks network - Clerk

Upcoming events:

21 March - Understanding Council Finance - Mr A Kirby
31 March - NPT&S Spring Conference - Clerk
4 April - Town and Parish Forum - Mr Kirby
19 April - Road Safety Conference - Mr C Jones
TBA - Chairman training - Mrs C Fleming

17. Items for next agenda

Standing items for monthly meeting

18. Date and Time of Next Meeting

Parish Council meeting: Wednesday 13 April 2022 at 6pm in the main hall of the Tithe Barn. This will be followed at 7.30pm by the Annual Parish Meeting

Jo Coplestone reported - At Council the focus in February each year is budgets, particularly our Revenue Budget and setting Council Tax for the coming financial year. The Local Government Finance settlement for 2022/23 was announced just before Christmas by our Section 151 (Finance) Officer, and our

Finance Team have been working hard with members on our delivery plans to advance the Council's priorities, and the Council is in a good financial position due to prudent budgeting and efficiency savings. Our Portfolio Holder for Finance announced, 'Members were mindful of the difficulties faced by our residents with rising inflation and fuel prices and Broadland Council has therefore chosen to freeze Council Tax for 2022/23 at the same levels as 2021/22, our Council Team will also be administering the energy rebate announced by Government to help mitigate resident's financial difficulties'.

Our collaborative working arrangement with South Norfolk District Council has resulted in significant revenue savings in 2021/22, a surplus of over £2.5m gave council the opportunity to utilise this resource, with the following project options agreed by Council at the end February: Progress Towards Carbon Net Zero £685k. Having undertaken a recent carbon audit of council activities further opportunities were identified, such as installing EV charging points in Council owned car parks and increasing green energy across the Council's estate.

Accelerating our Growth Agenda £725K. To match the council's ambition around growth requires investment in capacity & capability to enable major projects, including a reserve to front fund feasibility work to take advantage of funding opportunities for enhanced growth delivery.

Supporting our Communities £594k. To support residents in hardship and invest in our owned temporary and domestic abuse accommodation estate.

Our Environment £22.5k. Invest in our place and protect the natural assets of Broadland.

Investing in our talent pipeline for the One Team £551k. Deliver key IT infrastructure, extend our apprenticeship programme and invest in future talent.

The Community Assets Manager has informed me refurbishment of the Public Toilets at Coltishall will commence 19th April for approximately eight weeks, and the council will provide a temporary toilet facility during this time.

Fran Whymark reported - Awaiting report