

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 14<sup>th</sup> FEBRUARY 2024 AT  
6.30PM.**

**Present:** Cllrs, Mrs C Fleming (Chair), Mr A Browne (Vice Chair), Ms L Austin, Mr M Boakes, Mr D Hales, Mr A Kirby, Mr J Langberg, Ms R McMaster, Mr M Stevenson, Mr I Tebble and Ms P Weightman.

**In Attendance:** Becky Furr (Parish Clerk) and three members of the public.

**Public Participation**

Cllr Coplestone and Cllr Whymark provided a report. Please see their summary reports at end of these minutes.

**1. Apologies**

Apologies from District Cllr Coplestone and County Cllr Whymark were received and ACCEPTED.

**2. Declarations of Interest**

Cllr Stevenson has a pecuniary interest in item 5a. Cllr Browne has an interest in item 5b.

**3. Minutes of the Meeting of Wednesday 2023**

The minutes of the last Parish Council Meeting on 10<sup>th</sup> January 2024 were AGREED AND SIGNED.

**4. Matters Arising**

The clean and bloom grant of £300 has been received to purchase planters for Frettenham Road pending Highway approval.

**5. Planning**

- a. 20221461 – Erection of three single storey self build dwellings with garages and gardens Location: The Paddocks Frettenham Road Horstead With Stanninghall NR12 7LB. OBJECT on the grounds of the area being prone to flooding as a result of runoff water and poor drainage. Cllr Stevenson to email the clerk with flooding footage to evidence these concerns.
- b. 2024/0268 - Replacement garden wall, new patio and surface water drainage. Location: The Forge 64 Norwich Road Horstead With Stanninghall Norfolk NR12 7LA. NO OBJECTION.

**6. Finance**

a. Payments Received and NOTED		
HMRC	VAT Reclaim – Qtr 3	£788.91
b. Payments APPROVED		
C.Jones	SAM2 Management – Dec	£15.00
C.Jones	SAM2 Management - Jan	£6.00
B.Furr	Clerk's Expenses	£72.00
NPTS	Induction Training	£44.00
Under Pressure Norwich	Play Area Clean and Repairs	£1225.00
Wicksteed	New Slide	£14,108.89
J.Rice	Litter Picking	£27.50
c. Payments for information only – previously agreed direct debits and standing orders		
Veolia	Horstead Mill Bin - December	£65.86
B.Furr	January 2024 Salary	£870.05
HMRC	January 2024 Contribution	£270.27

**7. Highways & PROW matters**

- a. Cllr McMaster raised concerns about the parking situation for the Recruiting Sergeant pub, as customers are no longer able to use the Randel's site free of charge. This is causing congestion on both sides of Rectory Road and obscuring views/access to the mini roundabout. Cars are also parking on the pavement blocking access for pushchairs and wheelchairs. It was AGREED Cllr McMaster will meet with the Recruiting Sergeant to see what can be done to support them with the problem and councillors will take photos to evidence the issues this is causing.

- b. It was noted that the permanent fixed bollard to the southern entrance of the Randell's site has still not been done. Also there is no sign of a café or car showroom and it is believed that vans and cars are being sold from this site. If this is true, this is contrary to the approved planning application. It was AGREED the clerk will report this to BDC Planning Enforcement Team to investigate.
- c. Cllr Hales confirmed he has reported the pot hole near the island at Coltishall Petrol Station and the rotten sign on Tungate Roadside.

#### **8. Tree and Pond matters**

- a. *It was AGREED to suspend standing orders.* A member of the public explained that they wish to undertake crown reduction work to two ash trees on their land close to the Highway. They would like to carry this out when Coltishall Bridge is closed, to avoid a further road closure and associated expenses. Councillors had NO OBJECTIONS. The clerk AGREED to notify the Broad's Authority. *Standing orders were reinstated.*
- b. Cllr Stevenson reported issues with a blocked culvert which is causing flooding issues to a property near the pond. *It was AGREED to suspend standing orders.* A member of the public reported that the culvert runs beneath the houses, gardens and road, and emerges into the drain to the east of the bowling green. This drain then runs southwards to the east of the playing field and into the Bure at the Mill. It was AGREED the parish council will report the problem to the Norfolk River Drainage Board. *Standing orders were reinstated.*

#### **9. Horstead Mill**

- a. Fundraising for the Mill – Cllr Stevenson had circulated a quote in advance of the meeting for an A2 sign and art work. This was AGREED. The clerk will send a purchase order to North Walsham Signs.
- b. Quote for tree work on permissive footpath – Cllr Browne presented a quote to remove the regrowth of two trees near the car park, grind a stump and reduce, dismantle and make safe the dead/dying Ash Trees on the permissive footpath. This was APPROVED.
- c. Land registration of the permissive footpath – the clerk circulated a draft application prepared by NPLAW. This was APPROVED.
- d. Footbridges between Horstead and Coltishall – The clerk reported that CCMT would like to have a three way agreement between themselves and both parish councils in respect of managing both bridges. There was a lengthy discussion about this, the majority of councillors felt it would be easier to adopt the bridge closest to the Mill and CCMT and Coltishall PC adopt the bridge closest to Upper Common. The clerk reported that the solicitors said we need to establish who the underlying land belongs to before it can be adopted. The clerk has requested the title plan from land registry. It was AGREED to defer this item till the next meeting.
- e. Anti-social behaviour at the Mill – Cllr Langberg advised that noise after 10pm is anti-social behaviour but there are lots of legalities with this. The parish council could issue fines via a third party. It was proposed that signage stating that noise would not be permitted could be beneficial. Cllr Langberg AGREED to draft some wording for this.
- f. Hydro for the Mill – *It was AGREED to suspend standing orders.* A member of the public who had previously researched the viability of a hydro at the Mill suggested seeking advice from an engineer familiar with hydroelectric schemes and will forward details the clerk. *Standing orders were reinstated.*

#### **10. Play Area**

Cllr Kirby continues to carry out the weekly inspections. The new slide has been fitted and the cleaning and maintenance work identified has been carried out. The clerk confirmed the end of grant paperwork has been completed and will be paid to the parish council shortly.

#### **11. Training**

None to report.

#### **12. Items for the next agenda**

Hydro at the Mill.

Norfolk Rivers Trust – Aviva Access to Nature Fund

**13. Next meeting on Wednesday 13<sup>th</sup> March 2024 at 6.30pm in the main hall of the Tithe Barn.**

News from Broadland District Council

I attended North Norfolk District Councils Local Plan Examination on 23rd January with B1150 Group member, Bill Musson. The first matter of this examination was the 'Duty to Co-operate' cross border, Planning Inspector David Reed was interested that the transport assessment carried out in Summer 2021 by NNDC, and which was of very limited scope, and was only provided to Broadland District Council one day before NNDC began the Regulation 19 publication of their local plan. Although the programme manager for the NNDC Local Plan examination had told me that I would not be permitted to speak at the hearing, the Planning Inspector was very happy for me to share my concerns about the fundamental problems with cross border communication, poor engagement from NNDC, including transport assessments not being shared in a timely manner.

The next stage of the Local Plan Examination will take place on 13th February, when the North Walsham housing allocation will be discussed. Cllr. Fran Whymark, Bill Musson, and several members of the B1150 Group will attend this hearing, and it will be an opportunity for the Planning Inspector to hear about the already dangerous traffic situation we experience in Coltishall & Horstead, and how an additional 2,000 homes in North Walsham will further impact on our roads. The Inspector informed us that he had visited Coltishall & Horstead prior to the examination and was aware of the traffic situation.

At Broadland the new administration is busy preparing next years budget for the council, the Government issued a finance settlement on 18th December of a 3% funding guarantee, and we anticipate our cabinet will apply a maximum council tax increase for our households next year, which would produce a 4.9% increase in district council spending power.

Kind regards,  
Cllr. Jo Copplestone  
[Cllr.jo.copplestone@southnorfolkandbroadland.gov.uk](mailto:Cllr.jo.copplestone@southnorfolkandbroadland.gov.uk)

Norfolk County Council News

I attended the North Norfolk Local Plan examination yesterday with Bill Musson and Gerry Hermer from the B1150 Special Interest Group. Bill ensured that the examiner heard the concerns of local people and saw the photographs of large vehicles mounting the kerb when passing one another. I raised concerns about whether aggregates and cement would come from Stanninghall Quarry and if consideration had been given to the traffic generated by the care homes planned onsite. There were no answers, but AECOM were insistent that mitigations would be undertaken on the B1150 as part of the development. This will happen before any significant number of houses are built, if the examiner agrees with this development in the local plan.

NCC are budget setting and it is likely that following over £50m of savings the Council Tax will increase by 2.99%, with an additional 2% for Adult Social Care. There is ongoing transformation and invest to save initiatives, like Independent Living housing for older people. Longer term this investment will result in savings for NCC and better supported living for people when they need it. The final decision will be at Council next Tuesday.

Take care

Fran

Cllr Fran Whymark  
Proudly Representing the Wroxham Division

