

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 11 May 2022 at 6.00pm. This meeting is open to members of the public (but see below).

Suzanne Hall

Suzanne Hall 5 May 2022
Parish Clerk

AGENDA

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

Please note we will not allow public to speak unless a submission has been made in advance of the meeting.

1) Elections

(a) To elect the Chairman (Past Vice-Chairman to preside) and receive declaration of acceptance of office.

After this point the elected Chairman will preside for the rest of the meeting.

(b) To elect the Vice Chairman and receive declaration of acceptance of office.

2) Declarations of Acceptance of Office and Disclosure of Pecuniary Interests

To note that these have all been completed and signed by the Councillors. The Disclosure forms have been sent to Broadland District Council.

3) To Adopt the General Power of Competence.

4) Apologies

To receive and consider apologies for absence

5) Declarations of Interest

For all members to declare interests for this meeting

6) Open Forum

Reports from County and District Councillors
Public Participation

7) Minutes of the Meeting of 13 April 2022

To approve the minutes of the last Parish Council Meeting (Circulated).

8) Finance

(1) Insurance - to agree insurer and if LTA for June 2022 to May 2023

(2) Payments Received

1st half of precept £16,250.00

(3) Payments for Approval

Insurance premium - to be agreed above £ TBC

Glasdon - bus shelter plastic £188.49

P Carrick - Internal Audit £100.00

Litter picking for April £55.00

Target trees - Willow at pond £530.00

NPT&S - Chairperson training £60.00

(4) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in April collected 28/04/2022 £87.41

Payroll April 2022 £1,013.64

(5) Payments for authorising - Neighbourhood Plan

None

(6) Approve Financial Risk Assessment - circulated

(7) Governance statement 2021-2022

To approve the governance statement on the annual return

(8) Statement of Accounts 2021-2022

To approve the Statement of accounts and reconciliation

9) Planning

20220631 - Randells, Norwich Road, Horstead - Removal/Variation of a condition (S37), Variation of Conditions 4, 6, 8 (Access) & 9 (Parking/Servicing/Loading/Unloading/Turning Waiting Areas) & Removal of Condition 11 (Restriction of Use) of Planning Permission 20060481

To inspect plans please go to www.broadland.gov.uk/plans and type in the application number.

Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

10) Parish Clerk and Chairman/Councillors

Clerks items not on agenda

1. Two Jays Farm - Camping exemption certificate

Chairman's/Councillors actions not on the agenda

2. Bus Shelter - Mr Jones
3. Traffic along Norwich Road - Mr Musson

11) Highways & PROW

1. If any issues to report

12) Pond & Trees

1. Tree works - Mr Jones
2. Dredging and drains - Mr Jones

13) Horstead Mill

1. Fundraising - Mr Browne
2. Litter picking - Holiday cover

14) Playing Field

1. Weekly inspections – update Mr Jones
2. Replacement post for adventure trail - approval for purchase and for Mr Jones to carry out work
3. Canopy height - Update Mr Jones
4. Playground inspection will be carried out at end of May

15) Speedwatch and SAM2

Speed Watch sessions – Update Mr Jones

SAM 2 - Update Mr Jones

16) Community Spirit

Jubilee - to approve spend of up to £300 on entertainment and decoration. Approval to pay on receipt of invoices.

17) Neighbourhood Plan

Update - Clerk

18) Police report

Circulated

19) Training, Meetings and Consultations

Events attended:

19 April - Road Safety Conference - Mr C Jones

Upcoming events:

17 June - Chairman training - Mrs C Fleming

20) Items for the Next Agenda

Standing items for meeting

21) Date and Time of the Next Meeting

Parish council meeting: Wednesday **8 June 2022** - at 6pm in the main hall of the Tithe Barn

Reminder - the July meeting will be held a week early on Wednesday **6 July** at 6pm in the main hall of the Tithe Barn