



HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on **Wednesday 10th January 2024 at 6.30pm.**

Becky Furr, Parish Clerk, 3rd January 2024

AGENDA

There will be an opportunity for public participation and district/county council reports, before the meeting commences. Please note that once the meeting is in session, members of the public are not allowed to speak unless specifically invited by the Chair/Clerk, in which case a vote will be taken to suspend standing orders.

- 1) To receive and consider apologies for absence.
- 2) To receive declarations of interest and request for dispensations.
- 3) To agree the minutes of the last Parish Council Meeting held 13th December 2023 (Circulated).
- 4) To consider any matters arising (Information Only).
 - a. Footbridges between Coltishall and Horstead
 - b. Speedwatch report for Quarter 3 – Mr Jones
- 5) To consider and agree any planning applications including those received after agenda is published. Please refer to www.southnorfolkandbroadland.gov.uk/plans and type in the application number to inspect plans.
- 6) To agree financial statement below:

a. Payments Received		
BDC	Pride in Place Grant	£1891.41
b. Payments for Approval		
C.Jones	SAM2 Management – Qtr 3	£34.00
B.Furr	Clerk's Expenses	£21.00
J Rice	Litter Picking	To be received
East Anglian Air Ambulance	Donation	£100.00
Norfolk Accident Rescue Service	Donation	£100.00
Tiddlers and Toddlers Play Group	Donation	£100.00
1 st Responders	Donation	£100.00
Norfolk Lowland Rescue	Donation	£50.00
The Marlpit	Donation	£500.00
Coltishall & Horstead PCC	Donation	£600.00
c. Payments for information only – previously agreed direct debits and standing orders		
H. Gurney	Annual Play Area Rent	£300.00
B.Furr	December 2023 Salary	£869.15
HMRC	December 2023 Contribution	£296.21

- d. To approve the internal auditor for financial year 2023/24.
- e. To review the quarter 3 financial report.
- 7) To consider and agree any Highways & PROW matters.
- 8) To consider and agree any Pond matters including areas where planters/trees can be placed (funded via Clean and Bloom grant).
- 9) To consider and agree any Horstead Mill matters including
 - a. Fundraising for the Mill – update to be received from Cllr Browne and Cllr Stevenson.
 - b. Quote for tree work on permissive footpath – update from Cllr Browne.
- 10) To consider a quotation for play area maintenance work.
- 11) To consider setting up gov.uk website domain for the parish council website and gov.uk email addresses for councillors and clerk.
- 12) To consider and approve any upcoming training required.
- 13) To consider items for inclusion on the next agenda.
- 14) To note the date of the next meeting on Wednesday 14th February 2024 at 6.30pm in the main hall of the Tithe Barn.