

# MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 11<sup>th</sup> DECEMBER 2024 AT 6.30PM

**Present:** Cllrs, Mr M Stevenson (Chair), Mr A Browne (Vice Chair), Ms L Austin, Mr M Boakes, Ms C Fleming, Mr J Langberg, Ms R McMaster, Mr I Tebble and Ms P Weightman.

**In Attendance:** Becky Furr (Parish Clerk) and District Cllr J Coplestone.

## Public Participation

District Cllr Coplestone and County Cllr Whymark provided a report on district and county matters. Please refer to the end of these minutes for more information.

## Main Meeting

### 1. Apologies

Apologies from Cllr Hales, Cllr Kirby and County Cllr Whymark were received and ACCEPTED.

### 2. Declarations of Interest

Cllr Browne declared an interest in planning application 2024/1562. Cllr Langberg declared an interest in planning application 2024/3582. Cllr Weightman declared an interest in two donation proposals in the budget for 2025/26 to the PCC and Marlpit.

### 3. Minutes of the Meeting 13th November of 2024.

These were APPROVED and SIGNED as a true and accurate record.

### 4. Matters Arising

The no overnight parking/camping signage has arrived which Cllr Stevenson agreed to put up. Cllr Fleming has filled the planter on Frettenham Road with soil and planted some bulbs. A Christmas Tree will be planted in the middle during the Christmas season.

### 5. Planning

- a. 2024/1562 - Erection of 3 self/custom build dwellings on land at Buxton Road. It was AGREED to support this application on the grounds that the development proposes enhanced connectivity and safety by providing a footpath to connect to the village and extend the 30 mph speed limit. Also, the development promises a 15% biodiversity net gain. However, this is SUBJECT to the condition that a covenant is put on this land for no further development. Cllr Coplestone agreed to call this application into planning committee.
- b. 2023/2422 – Erection of 25 dwellings on land east of Rectory Road, Coltishall (amended plans). It was AGREED to reiterate previous comments objecting to this development, including highlighting that only 25 dwellings were allocated for GNLP2019 and there are now 39 dwellings on this land parcel meaning the site is cramped.
- c. North Norfolk District Local Plan Consultation – deadline 19<sup>th</sup> December 2024. Prior to the main meeting Cllr Coplestone – Chair of the B1150 Special Interest Group gave an overview of the objection the group will be submitting. It was AGREED to endorse this objection (two members of this group are from Horstead with Stanninghall Parish Council).
- d. Broad's Authority Call for Sites – deadline 16<sup>th</sup> December 2024. It was AGREED there were no suitable sites in Horstead.
- e. 2024/3582 Installation of solar panels to north side of agricultural building at St Peter's Barn. NO OBJECTION.
- f. 2024/0968 – Planning Appeal for outline planning permission for 1 dwelling with all matters reserved except for access at Land North of the Allotments, Frettenham Road. It was AGREED to reinforce the original comments given when previously objected to by the council. This includes

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the development being outside the settlement limit, in a flood prone area, loss of habitat and out of character for the area.

**6. Finance**

a. Payments Received – None and NOTED		
b. Payments previously approved and NOTED		
G.Thacker	Area 1 Tree Work	£625.00
G.Thacker	Area 2 Tree Work	£485.00
c. Payments APPROVED		
J.Rice	Litter Picking	£34.32
C.Jones	SAM2 Management	£41.00
G.Thacker	Removal of dead tree at The Mill blocking footpath	£300.00
Garden Guardian	Play Area Grass Cutting and grounds maintenance at the Mill	£2008.80
B.Furr	Clerks Expenses	£54.00
d. Payments for information only – previously agreed direct debits and standing orders		
Veolia	Horstead Mill Bin - October	£70.42
B.Furr	Salary for November 2024	£916.80
HMRC	Tax for November 2024 Payroll	£295.16

**7. Budget 2025-26**

The budget was APPROVED and the precept agreed at £36,396. This is a 3.18% increase from 2024-25 budget. It was also APPROVED to reallocate ear marked reserves transferring £10K from the play area depreciation fund to Horstead Mill. This is because the council has successfully been able to replace play area equipment with grants and the Mill is the council's biggest asset/financial responsibility.

**8. Highway and PROW**

Coltishall Parish Council are making an application to make the footpath from Church Close to Church Loke up to Wroxham Road a public right of way. It was AGREED the clerk will distribute user evidence forms to councillors who have used the footpath for more than twenty years.

**9. Trees and Pond**

Another tree along the footpath at the Mill had fallen over. Mr Thacker was asked to remove this as it was blocking safe passage. The clerk will contact the relevant authority to reclaim the costs as this is outside of parish land.

**10. Horstead Mill**

- a. Update on Willow Pilling the Riverbank. The clerk reported that the grant application to Stobart Sustainability Fund is still pending, so will chase this up. Cllr Stevenson AGREED to chase up the Community Payback Scheme to establish their availability to carry this work out with Mr Thacker. The parish council will need to arrange toilet facilities on site before work commences.
- b. CCTV Quotation – Cllr Langberg. A quotation from OAKS CCTV was considered. This included a HD camera, solar panel unit, pole, battery box and labour costs. It was AGREED Cllr Langberg will obtain another two quotes for comparison. It was AGREED the quote should be for two cameras. We will need to provide two sim cards on contract to view CCTV footage back.

**11. Play Area**

- a. Fortnightly inspections – Cllr Austrin. Nothing new to report.

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- b. The quote from Garden Guardian for annual grass cutting maintenance was considered at £1489+VAT and APPROVED.

**12. War Memorial**

Cllr Fleming reported she had met Nick Hindle – Stone Mason to discuss cleaning the war memorial. They do not use chemicals and have lots of experience cleaning memorials. The quotation of £579+VAT was APPROVED.

**13. Policies and Procedures**

The Data Protection policy was APPROVED.

**14. Working Parties**

There was a discussion about the benefits of working parties. Cllr Stevenson distributed a spreadsheet which showed what working parties, councillors are already involved with and proposed councillors look at the gaps to try to fill these in.

**15. Items for the next agenda**

There are concerns about the volume of trips being undertaken by Mick George lorries in Horstead. The clerk will write to NCC in advance to establish if there is a restriction on the amount of daily trips that can be carried out. Also, it was noted that the quarry has significantly grown in size.

The clerk will draft a grant policy and application form for full council's consideration, now £500 has been allocated from the reserves for this.

**16. Date of next meeting**

The date of the next meeting is on Wednesday 8<sup>th</sup> January 2025 at 6.30pm in the main hall of the Tithe Barn.

Meeting closed n19:41