

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 8 FEBRUARY 2023 AT 6.30PM.**

Present: Cllrs, Mrs C Fleming (Chair), Mr A Browne, Mr D Hales, Mr C Jones, Mr A Kirby and Ms S Corp

In Attendance: Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and two members of the public.

1. Apologies

Apologies from Ms P Weightman, Ms L Symon and Cllr F Whymark (NCC), were received and ACCEPTED

2. Declarations of Interest

None

3. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC), provided an overview of their current involvements – see summary reports at end of these minutes.
- A resident requested a grit bin on St Margarets Close. Ms Fleming and the Clerk will look for a suitable location

4. Minutes of the Meeting of 11 January 2023

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Finance

(1) Payments Received

Q1 & Q2 VAT refund £304.68

(2) Payments for Approval

Tithe Barn hire Jan-Dec 2023 £412.50

CJ travel expenses – SAM2 repairs £22.50

Wetstcotec - SAM2 Repairs £120.00

J Rice - Litter picking – 10 October to 30 January £165.00

Donations: Horstead/Coltishall Good Neighbour Scheme £100.00

East Anglian Air Ambulance £100.00

Norfolk Accident and Rescue £100.00

Tiddlers and Toddlers £100.00

1st Responders £100.00

Norfolk Lowland Rescue £50.00

PCC – All Saints Church Horstead £600.00

Unanimously APPROVED

It was agreed that the litter picker would be paid for an hour a week where time sheets had been lost.

This is included in the above payment amount.

(3) Payments for information only – previously agreed direct debits and standing orders etc

Veolia - Bin Lifts in December collected 28/01/2023 £58.66

Payroll January 2023 £1,074.98

(4) The accounts for Quarter 3 2022/23 have been examined by Mr Browne and APPROVED

6. Planning

- **20230083 – 42 St Margarets Close** – Single storey extension – NO OBJECTIONS
- **20230155 – TC Fines** – Ground mounted panels and infrastructure – COMMENTS to be made regarding the aesthetic impact for users of the river and footpath. Also concern about removal of poplar trees as these were planted to shield Causeway Drive residents from refrigeration noise
- **20230065 – Two Jays Farm** – Change of use of static caravan for use as an office – OBJECTION - discrepancies in application. If in use 24/7 there is no consideration of addressing nutrient neutrality. Size of caravan excessive for proposed use.

7. Parish Clerk and Chairman/Councillors

- (1) Grit bin update** – a resident on Robert Norgate Close has been informed that Mrs Fleming, Mr Jones and the Clerk were unable to find a suitable site on Highways land to position a grit bin.

- (2) **LGA code of conduct** – Broadland District Council have advised that this has been updated and requested that Parish Councils amend it to suit their Parish and then to adopt it. The Councillors and Clerk will look to see what needs to be amended ready for the March meeting.
- (3) **Councillor recruitment** – The flyers have been printed and handed out to the Councillors. These will be posted through Parishioners letterboxes before the March meeting.
- (4) **Long Field House** - update provided by Clerk
- (5) Mr Kirby will take over as Playground Inspector and will also look after the SAM2 (on a temporary basis) when Mr Jones retires.

8. Highways & PROW

- (1) Mr Jones reported that Justin, NCC highways, is escalating the issue with the footpath outside Fines. This should have been repaired at the end of the summer. It is believed the delay is caused by the need to close the road to carry out the repairs.
- (2) There is still an issue with puddling outside the Horstead Centre/Tithe Barn which Cllr Whymark is chasing NCC Highways to resolve – The clerk will request an update

9. Pond & Trees

- Nothing to report

10. Horstead Mill

- (1) **Fundraising** – Update to be provided at March meeting
- (2) **Parking** – the Clerk advised that NCC Highways have given approval for double yellow lines by Coltishall Common and that Coltishall Parish Council are looking to obtain grants to fund this.
- (3) Another bollard has been knocked over. Clerk to inform Broads Authority

11. Playing Field

- (1) **Inspections are being carried out fortnightly** by Mr Jones and reported on the community Facebook page. These will return to weekly in March. Mr Kirby has volunteered to take over the playground inspections from May when Mr Jones is no longer a Councillor. The Clerk will arrange the necessary training.
- (2) **Large Slide replacement** – Mr Jones will request a full quote to remove the old slide as well as replace it with a new one. The replacement slide will be agreed at the March meeting.
- (3) **Spring Clean** – Mr Jones will carry this out in the coming weeks

12. Speedwatch and SAM2

- **Speedwatch** – Mr Jones reported that 3 sessions took place in January. 20 vehicles were reported as being over the speed limit. Norfolk police issued warning letters to all 20. Mr Jones also provided the total Speedwatch figures for Norfolk.
- **SAM2** – this has now been repaired. Approval was given for the purchase of a new post which will be sited outside HMC towbars. The SAM2 is currently on Rectory Road. All data to date has been circulated.
Mr Jones and Cllr Copplestone reminded the Councillors of the importance of both the SAM2 and Speedwatch data in getting the Police Safety camera team to hold sessions in the village.
- **Smiley SIDs** – these haven't been deployed. Mr Jones advised they are cumbersome and fiddly to use. He is likely to return them to Norfolk Police.

13. Police reports - Circulated

14. Training meetings and consultations

Events attended:

None

Upcoming events:

None

15. Items for next agenda

Standing items for monthly meeting. LGA code of conduct. Grit bin St Margarets Close

16. Date and Time of Next Meeting

Parish Council meeting: Wednesday 8 March 2023 at 6.30pm in the main hall of the Tithe Barn.

Jo Coplestone reported – February is always budget month at Broadland, as we look forward to 2023/24 whilst examining our revenue budget we seek to advance our Councils priorities within our delivery plan. These priorities are:

Growing the Economy.

Supporting individuals and empowering communities.

Protecting and improving the natural and built environment, whilst maximising quality of life.

Moving with the time, working smartly and collaboratively.

Broadland District Council received the provisional Local Government Settlement pre-Christmas with the key message that all Councils are guaranteed at least 3% increase to their core spending power, before taking into consideration any decisions to increase council tax.

Because of this we have been able to produce a balanced revenue budget for 2023/24, it is therefore proposed that Broadland Council keeps its Council Tax for a Band D property at £129.91 for the coming year, effectively a freeze in Council Tax for our households for the second year running, whilst delivering our key priorities.

Fran Whymark reported – Local libraries started Digifest on 2nd February and it will run until 24th February. Digifest offers young people from 4 upwards the opportunity to try computer coding, playing with robots and creating their own animated films. If you have a child or grandchild get booked up, places are going fast.

Norfolk County Council (NCC) is continuing to progress with a County Deal. This will see significant devolved powers for infrastructure, housing, employment, adult education and transport planning, alongside over £600m of investment over the next 30 years. Negotiation continues with Central Government and the County Council will need to amend their constitution in December if a final deal is to be agreed. The consultation opened on 6th February and will run to 20th March. To give your views go to www.norfolk.gov.uk, Facebook or Twitter to complete the online survey. Documents are also available by emailing haveyoursay@norfolk.gov.uk or calling 0344 800 8020.

NCC is still looking at addressing a significant budget gap. This is making it increasingly likely that there will be a total increase of 4.99% in Council Tax 2023/24. This will be an increase of 2.99% general increase with an additional 2% which is ringfenced for Adult Social Care.

You also need to be aware that photo ID will be needed for the District and Parish elections in May and all subsequent elections. If you have a passport or driving licence that (along with a long list) will be sufficient but you can get free ID by visiting the www.gov.uk website, or follow the links on the Broadland District Council website. You can also sign up for a postal vote at www.gov.uk or follow the links on 'How to vote' on the BDC website.