

29 March 2018

Minutes of a Meeting of the Horstead with Stanninghall Neighbourhood Planning Group held on 28 March 2018

Present:

Ron Simpson                      Chairman  
Philippa Weightman  
Paul Roy  
Bob Jennings

Apologies:  
Roger Lingwood

1. Previous Meeting. The Minutes of the previous meeting were agreed to be a faithful record.
2. Matters Arising.
  - Ron had made all documents available in Dropbox. Bob reported having problems accessing.
  - Ron and Philippa had attended the planning forum
3. **Action.** Ron would email documents to Bob.
4. Health Check of Documents. The health check of the documents produced to date had been completed and a full report on issues had been delivered. Ron & Philippa had attended a debrief meeting with the consultants. A number of areas needed work and this was currently underway. The new Statement of Community Engagement and the Statement of Basic Conditions had been placed in the dropbox area.
5. Planning Forum. Ron & Philippa briefed the meeting on matters arising in the planning forum. Of particular interest was the agreement to focus on particular issues in future meetings.
6. Broadland District Council Panel. Ron & Philippa had attended a session with the Broadland Panel consisting of 8 councillors examining the Neighbourhood Planning process. The panel was briefed on matters to date. Of particular interest to the panel was the communication between neighbouring parishes.
7. Neighbourhood Development Order. The meeting discussed the allocation of land for development in the parish. Essentially how to provide outline planning permission outside the settlement limit for specific types of development aimed at meeting community needs. Ron & Philippa had a meeting arranged with Broadland District Council planning officers in April.
8. End of Grant. The grant of £1800 from Groundworks had been allocated to the health check of documents. Ron had completed the end of grant report and had forward it to the parish secretary for final submission.
9. Broadland Grant. Broadland District Council had awarded a grant of £6000 to Horstead. It was expected that this would see us through to completion although there were some areas where some belt-tightening may be required.
10. Parish Annual Meeting. The parish annual meeting was on 9 May.
11. **Action.** Ron would prepare a presentation for the parish annual meeting.
12. Next Meeting. The next meeting would be held at Horstead Lodge on Thursday 26 April.

R Simpson