

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 12 APRIL 2023 AT 6.30PM.**

**Present:** Cllrs, Mrs C Fleming (Chair), Mr A Browne, Mr D Hales, Mr C Jones, Ms P Weightman, Ms L Symon and Mr A Kirby

**In Attendance:** Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and five members of the public.

**1. Apologies**

Apologies from Ms S Corp, were received and ACCEPTED

**2. Declarations of Interest**

6. Planning application 20212207 – Mr A Browne - Applicant

**3. Public Forum**

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC), provided an overview of their current involvements – see summary reports at end of these minutes.
- Ms Marilyn Heath introduced herself as the Labour Candidate

**4. Minutes of the Meeting of 12 March 2023**

The minutes of the last Parish Council Meeting were

**AGREED AND SIGNED**

**5. Finance**

**(1) Payments Received**

None

**(2) Payments for Approval**

CAN membership	£20.00
Playground training	£40.00
Mr Jones – travel to planning committee meeting	£8.55
NALC annual subscription	£264.50
S Hall – clerks Q4 expenses	£233.47
J Rice - Litter picking 20 March – 9 April	£60.50

**Unanimously APPROVED**

**(3) Payments for information only – previously agreed direct debits and standing orders etc**

Veolia - Bin Lifts in February collected 28/03/2023 £65.86

Payroll March 2023 £1,074.98

**(4)** The accounts for Quarter 4 2022/23 are being examined by Mr Browne. Once complete the clerk will compile the EOY accounts and pass to the internal auditor

**6. Planning**

- **2023/0629 - Randells, Norwich Road** – Change of use to Class E - COMMENTS to be made with regard to parking and traffic flow
- **2023/0533 – St Peters Barn** – insertion of 2 windows and velux cabrio balcony – listed building – No Objections
- **2023/0580 – Hill House, 72 Norwich Road** - Single storey side extension – No Objections
- **20212207 – Land on Buxton Road** – 2 new self-build properties – supported by Parish Council at planning committee. Application currently withdrawn until county wide mineral neutrality decisions made.

**7. Parish Clerk and Chairman/Councillors**

**(1) Enforcement cases** – The clerk advised that there were ongoing cases in the parish that are being looked into by the Planning Enforcement team at BDC

**(2) May Annual Parish Council meeting** – The clerk advised that the May Parish Council election was uncontested and that the nine named councillors will take up their seats at the May Annual Parish Council Meeting. There will be two vacant seats which the Councillors will look to fill, by co-option, at the start of the May meeting.

- (3) **Royal British Legion memorial bench** – The Royal British Legion have asked Highways if they can site a bench by the War Memorial. The Councillors gave their approval, as requested by Highways. The Royal British Legion have agreed to be responsible for the bench in terms of insurance and maintenance. Mr Jennings to advise the occupants of the Gable House about the bench. Mrs Fleming to complete the Highways approval form.
- (4) **Fuel pollution in stream** – Mr Hales reported that he traced the diesel leak as far as TC Fines/Causeway Drive and reported it to the Environment Agency and Broads Authority, who traced it further upstream. Several conversations took place over a week to resolve the issue. This has now been cleared and Mrs Fleming has disposed of the temporary boom that was put in place by the Environment Agency.
- (5) Mr Jones and Mrs Fleming have received a complaint about the **Summer SUP** setup – They referred the Parishioner to Coltishall Parish Council. It is Cllr Whymarks understanding that concerns have been raised with the BDC Planning enforcement team by someone.

## 8. Highways & PROW

- (1) Mr Jones has reported the grass verge by the Recruiting Sergeant to Highways. As requested by a Parishioner.

## 9. Pond & Trees

- Mr Parkerson has been busy coppicing. This year he will let the wildflowers grow and will just scythe a path around the pond. This is as per the Norfolk Wildlife Trust plan. Mr Stevenson has volunteered to replace Mr Jones as pond co-ordinator.

## 10. Horstead Mill

- (1) **Holiday Cover for the Litter picker** – Mr Hales and Mrs Fleming have agreed to provide cover
- (2) **Veolia bin collections** at the Mill will revert to weekly from the start of May
- (3) **Fundraising** – Mr Browne advised that the just giving site wouldn't accept a non-personal bank account in its set up. Mr Browne thanked Mr Pritchard for his assistance in trying to get this set up. Mr Browne asked if we could set up a web page that the QR code could be linked to that would allow people to make donations via bank transfer. There was concern that the public would find this process tiresome. Mr Browne is going to draft a letter to send to organisations requesting a donation.
- (4) **Footpaths in the Mill area** – There is a very muddy strip of footpath between the two small bridges that lead onto Coltishall Common by A Piece of Cake. Mrs Fleming advised Mr Kirby that this doesn't belong to Horstead Parish Council, and has passed the concerns to Coltishall Parish Council to report to the relevant owners.
- (5) Mr Hales to re-fix the laminated dog mess sign
- (6) Mrs Fleming will put out the traffic cones when needed
- (7) Mrs Fleming to investigate restoring the information board

## 11. Playing Field

- (1) **Inspections are being carried out weekly** by Mr Jones and reported on the community Facebook page. Mr Jones has completed the handover to Mr Kirby
- (2) **Large Slide replacement** – Mr Fleming will complete the Tarmac grant application form.
- (3) Mr Kirby will attend playground training on 9 May.
- (4) **Mole control** will be carried out from 17 April. Mrs Fleming will put out notices warning users the playground will be closed.
- (5) **Annual inspection** - It was agreed that the general inspection will be carried out by Mr D Bracey and the Cable runway will receive a full 'strip down' inspection by Mr Appleford
- (6) Mrs Fleming will ask Mr Gurney to remove the tree with ash dieback while the playground is closed.

## 12. Speedwatch and SAM2

- **Speedwatch** – 2 sessions have been held since the March meeting – Mr Jones gave a full report at the Annual Parish meeting which followed the April Parish Council meeting
- **SAM2** – this is currently on Norwich Road. All equipment etc has been handed over to Mr Kirby.

## 13. Police reports - Circulated

#### **14. Training meetings and consultations**

**Events attended:**

None

**Upcoming events:**

9 May – Playground training – Mr Kirby

#### **15. Items for next agenda**

Standing items for monthly meeting. Acceptance of office for all councillors. Appointment of Chair and Vice Chair. End of year accounts sign off. Brick bus shelter by Randells

#### **16. Date and Time of Next Meeting**

Annual Parish Council meeting: Wednesday 10 May 2023 at 6.30pm in the main hall of the Tithe Barn.

#### **Jo Coplestone reported – Awaiting copy of report**

#### **Fran Whymark reported – Broadland District (BDC) and Norfolk County (NCC) Councillors Annual Report 2022/23**

At BDC the Help Hub has been nominated for national awards and is held up as a model of good practice. Working with partners including the police, Adult Social Care (ASC), Children's Services (CS), Department of Work and Pensions (DWP), Housing Providers, NHS and the voluntary sector, among many others, it continues to extend its reach, to support our most vulnerable during these testing times. Our plans are to continue this progress, working together with our partners in the Health and Wellbeing Partnership and the wider Integrated Care System within the NHS.

At NCC there have been significant cost pressures in ASC and CS. We are constantly striving to do more for less and although there have been cost savings the overall spending has increased by £29.6m. Next years budget for ASC is £249.5m and CS £232.6m, with significant investment in Independent Living housing (as already opened in Acle and planned at Rackheath), new Special Educational Needs and Disability (SEND) schools and Specialist Resource Bases (SRBs) being attached to many existing schools. Locally Scottow Enterprise Park will benefit from an £8.6m investment for refurbishment.

Over the last year there have been negotiations with Government Ministers about a County Deal for Norfolk. In December 2022 an 'in principle' agreement was signed to bring a devolution package to Norfolk. This will bring additional funding and unlock opportunities to deliver more jobs, housing and investment. If agreed this there would be a change to governance and the election of a Directly Elected Leader who would nominate the Cabinet for NCC.

£50m has been received to improve bus routes and reduce fares across Norfolk. The £2 single fare has been extended until June and locally the North Walsham to Norwich route has seen improvements, with investment in new buses and later buses being introduced.

NCC have just received funding to open new Family Hubs. Offering support from cradle to career for families, children and young people up to 19 (or 25 if they have special educational needs or disabilities). This single access point will offer support from health, social care, education, voluntary and community groups. There be at least 7 Hubs and an extensive outreach service with access to 'Start for Life' services, supporting the first 1001 critical days from conception to 2 years old.