

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 12 JULY 2023 AT 6.30PM.**

**Present:** Cllrs, Mrs C Fleming (Chair), Mr A Browne, Ms P Weightman, Mr A Kirby, Mr M Boakes, Mr J Langberg, Ms L Austrin, Mr I Tebble and Mr D Hales

**In Attendance:** Suzanne Hall (Parish Clerk) and one member of the public.

**1. Apologies**

Apologies from Ms L Symon, Mr M Stevenson, Cllr J Coplestone (BDC) and Cllr F Whymark (NCC) were received and ACCEPTED

**2. Declarations of Interest**

None

**3. Public Forum**

- Cllr J Coplestone (BDC) and Cllr F Whymark (NCC), provided an overview of their current involvements – see summary reports at end of these minutes.
- Becky Furr introduced herself as the Clerk for Coltishall Parish Council

**4. Minutes of the Meeting of 14 June 2023**

The minutes of the last Parish Council Meeting were

**AGREED AND SIGNED**

**5. Finance**

**(1) Payments Received**

None

**(2) Payments for Approval**

NALC – planning training Mrs Fleming – if received	£45.60
J Rice - Litter picking – 10 June to 9 July	£159.50
K Leyshon – Bus shelter bench	£753.00
S Hall – Q1 Expenses – includes website name (2 years) and WIX usage (1 year)	£279.57

**Unanimously APPROVED**

**(3) Payments for information only – previously agreed direct debits and standing orders etc**

Veolia - Bin Lifts in May collected 28/06/2023	£263.42
Payroll June 2023	£1,074.98

**6. Planning**

- **2023/0966 - Donkey Dell, Frettenham Road** – Change of use – revised plans - COMMENTS – original comments still apply. Suggested conditions will be difficult to monitor/enforce. Parking spaces are inappropriate for ‘conditional usage’ constraints. Agree with NCC Highways that access onto Frettenham Road needs to be improved.
- **2023/1361 – Gershom, Mill Road** – Construction of lift shaft linking ground floor with first floor bedroom. – NO OBJECTION

**7. Parish Clerk and Chairman/Councillors**

- (1) Enforcement cases** – there have been no changes since last month. Email advising Councillors of new Compliance Officer at BDC was circulated
- (2) APPROVAL was given to pay litter picker** during August when invoice received.
- (3) Dead Tree near Mill car park** – the Broads Authority have advised that there is a dead tree near the Mill car park – Mrs Fleming to check who the tree belongs to.
- (4) 20230065 – Two Jays Farm** – it was reported that BDC have granted permission for change of use as an office and welfare unit for staff – conditions attached to permission includes: The Caravan shall at no time be used for overnight accommodation for staff, the owner of the site or for guests.
- (5) 30MPH de-restriction order** – the council have no comments to make on this – Mr Jones had confirmed that this is standard procedure when street light columns are removed – the Highways notice states that the 30MPH speed limit will remain in place. Mr Browne advised that the bus stop sign is attached to one of the columns. The clerk will ask if this can be moved or a new post installed.

- (6) **Ice Cream vendor** – we have advised an enquirer that, at the present time, commercial enterprises cannot operate from the Mill – Mr Langberg will contact the Lottery commission to clarify this matter
- (7) **Parish Partnership email** – circulated – matched funding opportunity for Highways projects – closing date 8 December
- (8) **New Clerk update** – Becky Furr introduced herself to the Councillors. APPROVAL was given for Becky to be appointed as the New Clerk.
- (9) **Randells site – 2023/0692** - in April, the Parish Council submitted a response to a change of use to Class E. This has now been changed to 'car showroom with café'. BDC have advised that they are awaiting floor plans and will then ask the parish council for further comments – in the meantime any work carried out is at the owners risk. A breach will only occur if it starts operating prior to approval. Councillors voiced concern about where the Recruiting Sergeants customers would park if the Randells site was unavailable for their use.
- (10) **Tithe Barn committee and Trustees** – the clerk to advise that Mr Tebble and Ms Weightman have volunteered
- (11) **Pride of Place** – the Councillors agreed the Parish Council would collaborate with the Horstead Centre to obtain a Pride of Place grant.
- (12) **War Memorial** – the grass has now had its first cut of the year by Highways – It was felt, by a Parishioner and the Councillors, that it should be cut more frequently than currently happens. The clerk to contact Garden Guardian for a quote (unless the Poors Land Trust can help). It was noted that it shouldn't be cut prior to 1 June due to the daffodils. The War Memorial itself was last cleaned in 2017. We were advised at the time that it shouldn't be cleaned too frequently as every time it is cleaned erosion etc occurs.
- (13) **Website update** – Mr Stevenson has updated the website with the Councillors details
- (14) **APPROVAL was given to purchase 10 more no parking cones.** Thank you to the Councillors who put them out and retrieve them when they go astray.
- (15) **B1150 SIG** – Becky Furr and Mr Kirby reported on last week's meeting – air quality levels are within authorised limits. Jo Copplestone is working on an informed plan. A meeting on site with Jerome Mayhew is being arranged.

## 8. Highways & PROW

- (1) Mrs Fleming and a Parishioner has reported a pothole on Heggatt Road. Mr Langberg has reported the potholes on Stanninghall Road

## 9. Pond & Trees

- Mr Stevenson advised some strimming is required, but this is in hand

## 10. Horstead Mill

- (1) **Fundraising** – this is progressing.
- (2) **PC Lucas Ward** – Following a meeting, Mr Kirby reported he spoke about antisocial behaviour, parking, signs for posts re parking, envelopes provided to be placed on car windscreens. PC Lucas Ward advised he will increase police presence at the Mill. Mr Langberg reported he has spoken to new police officers patrolling the area.
- (3) **Amplified music** – Not only is it illegal to play amplified music without a licence, there are also time constraints to protect neighbours. Mr Langberg to ask PC Lucas Ward for appropriate. The clerk will then produce laminated posters for the Mill area.
- (4) **Area towards Horstead House gate** – this is being used as a changing area, toilet area and secluded area for unwelcome behaviour. Mrs Fleming will obtain a quote to extend the existing fence and will also give some thought to what can be done to make the area inaccessible.
- (5) **Bins** – Mr Hales will be checking how many bins Veolia are emptying each week and will advise the clerk so we can check we aren't being overcharged.
- (6) **Dog Poo bin** – the clerk will chase this up.

## 11. Playing Field

- (1) **Inspections are being carried out weekly** by Mr Kirby – All is currently okay
- (2) **Large Slide replacement** – Grant form has been submitted – decision date for this round of applications is September
- (3) Mr Kirby will ask Mr Bracey for further advice regarding signage warning of the barbed wire perimeter fence.

## 12. Speedwatch and SAM2

- **Speedwatch** – Mr Jones provided a quarterly report which was circulated
- **SAM2** – currently on Norwich Road monitoring traffic coming in to the village. Mr Kirby has circulated previous data.

**13. Police reports** – Circulated – in the last 28 days 8 calls have made to the police and 2 crimes have been logged.

## 14. Training meetings and consultations

### Events attended:

23 June – Planning training – Mrs Fleming

### Upcoming events:

20 July – Planning training – Mr Langberg – date to be rearranged (NPTS already paid)

9 November - Playground training – Ms Austrin

New Councillor training – Dates to be arranged

Planning training – Ms Austrin – date to be arranged

## 15. Items for next agenda

Standing items for monthly meeting.

## 16. Date and Time of Next Meeting

Parish Council meeting: Wednesday 13 September 2023 at 6.30pm in the main hall of the Tithe Barn.

**Jo Coplestone reported** – The Council has endorsed the Broadland Health & Wellbeing Partnership's 'Health & Wellbeing Strategy', the partnership is a place-based group led by Broadland District Council and jointly funded by the Council and the Integrated Care System. Since the Health & Care Act 2022 was published, it has become mandatory for local areas to have a Health & Wellbeing Strategy, to set out priorities for partners to deliver improved outcomes for the health & wellbeing of our residents.

The intention is to work dynamically cross sector, bringing together colleagues from County & District Councils, Health Services, wider voluntary, community & social enterprise partners. The vision is to give our residents equal opportunities to live healthier happier lives, promote good health and the wellbeing of communities, to address the wider determinants of poor health, tackle health inequalities and support people to live well in their own homes.

The new Strategy has three core themes:

**Mental Health & Wellbeing:** The state of a person's mental health can influence every aspect of their life, therefore by helping someone to find a better way of managing their mental health, a more meaningful and positive impact can be had on their quality of life & wellbeing.

**Access & Prevention:** Access to health and wellbeing services is crucial to residents, the earlier they can access services the more likely it is to prevent the worsening of conditions. By addressing inequitable access to services such as a doctor's surgeries or tackling loneliness and isolation, residents can get the help when they need it.

**Resilient & Healthy Communities:** By supporting residents to be healthy & independent we can help be an active part of their community, and a strong healthy community is more able to help its own residents. This core theme seeks to build personal and community resilience.

My member grant is still available to help community groups in Coltishall & Horstead with financial support, please contact me for my details.

**Fran Whymark reported** – The Summer Reading Challenge is about to commence for 4-11 year olds at local libraries. It's free to take part and there will be presentation ceremony at the end of the summer holidays.

For 40-74 year olds the NHS is undertaking health checks (MOTs) to help us understand how we can improve our health and wellbeing. More information at [www.norfolk.gov.uk/nhscheck](http://www.norfolk.gov.uk/nhscheck).

For all of us scams are part of day to day life unfortunately but I wanted to make you aware of two recent ones. Scam calls about Council Tax Refunds and emails about mortgages. We all need to be careful but particularly our less able residents. For more information go to NCC Trading Standards or search 'Scams'.

Highways – the A11 will re-open in both directions (70 MPH) at the end of August. The three main projects to improve the A47 should now go ahead following the judicial review, this should make all of our lives easier when travelling around the outskirts of Norfolk.

- New dual carriageway and junctions between A47 Blofield and North Burlingham
- New dual carriageway and junctions between A47 North Tuddenham and Easton
- Redevelopment of Thickthorn junction (where A11 meets the A47 south of Norwich).

The judicial review challenged the decisions made by the Secretary of State for Transport to grant DCOs to three A47 road improvement schemes near Norwich. Among the main grounds for the legal challenges was how cumulative carbon is assessed by the government at a national level. This has been fundamentally rejected by the High Court on all grounds.

#### Next steps

We have been constrained in terms of the work we could undertake while awaiting the outcome of the judicial review. Now that we have this clarity, we are working with our contractor to establish a new timeline. Our intention is to deliver the three schemes as soon as possible.

#### Face-to-face public information events

We are continuing to hold face-to-face public information events to meet with our customers and stakeholders. Recently, we held an exhibition at the Royal Norfolk Show and feedback continues to show huge support for our schemes by the local communities. We have more events planned, where we will share our updated construction timelines and answer any questions our stakeholders may have. Our team will be at the following locations:

- Wednesday 26 July, 10am to 4pm at Norwich Camping and Leisure, 58 Yarmouth Road, Blofield, Norwich, NR13 4LQ
- Thursday 27 July, 10am to 4pm at Acle Coop, Norwich Road, Acle, Norwich, NR13 3BY
- Friday 28 July, 8am to 6pm at Castle Quarter Shopping Centre, (near Starbucks) 100 Castle Mall, Norwich NR1 3DD
- Monday 4 September, 10am to 5pm at Tesco, Kingston Road, Dereham NR19, 1WB
- Monday 11 September, 9am to 4pm at Tesco, Ipswich Road, Norwich, NR4 6DZ

Please join us at one of our events and help us to publicise these wider by sharing the attached poster where you can.

#### More information

Find out about our schemes and their benefits by visiting our scheme webpages.

- [www.nationalhighways.co.uk/A47blofield](http://www.nationalhighways.co.uk/A47blofield)
- [www.nationalhighways.co.uk/A47tuddenham](http://www.nationalhighways.co.uk/A47tuddenham)
- [www.nationalhighways.co.uk/A47thickthorn](http://www.nationalhighways.co.uk/A47thickthorn)