

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 7 SEPTEMBER 2022 AT 6PM.**

Present:, Cllrs, Mrs C Fleming (Chair), Mr A Browne, Mr D Hales, Ms S Corp, Ms P Weightman and Mr A Kirby

In Attendance: Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and 3 members of the public.

1. Apologies

Apologies from Cllrs Ms L Symon, Mr C Jones and Cllr F Whymark (NCC) were received and ACCEPTED

Mrs D Williams has resigned from the Parsh Council after many years of service. The Parish Council would like to thank her for all she has done for the village.

2. Declarations of Interest

6. Mr A Browne - Planning application 20221305 and 20221358 – neighbour

3. Public Forum

- Cllr J Copplestone (BDC) provided an overview of her current involvements – see summary report at end of these minutes.
- A Parishioner asked about locations for dog walking without dogs being on leads.

4. Minutes of the Meeting of 6 July 2022

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Finance

(1) Payments Received

None

(2) Payments for Approval

Mr Jones playground expenses and sign

£15.74

PKF external audit fee

£240.00

J Rice - Litter picking – 7-24 August

£137.50

Unanimously APPROVED

(3) Payments for information only - previously agreed direct debits and standing orders etc

Veolia - Bin Lifts in June collected 28/07/2022

£174.82

Veolia - Bin Lifts in July collected 28/08/2022

£151.51

Payroll July 2022

£1,013.64

Payroll August 2022

£1,013.64

J Rice – Litter picking July

£280.50

6. Planning

- **20221305 – Timberlea, Buxton Road** - Orangery to the rear of Plots 1, 2 & 3 – No Objections
- **20221358 - Two Jays Farm, Buxton Road** - Retrospective planning application for change of use of land for the retention of a mobile home as a rural workers dwelling – Concerns were raised which will be reported to Broadland District Council. Meeting to be requested with the planning officer along with a request that this application be called to the planning committee.
- **20221305 – Anglia Water pipework screening opinion** – Discussed via email in August - It was noted that there were no comments or concerns from the Parish Councillors

7. Parish Clerk and Chairman/Councillors

(1) Street naming for Timberlea site - The Clerk will advise the developer that 'Birch Close' is the preferred name

(2) End of year audit – it was noted that the external auditors, PKF Littlejohn, have signed off the 2021/22 accounts

(3) Millwood building works - two new large wooden buildings have been constructed - clerk to find out if planning permission is required

- (4) **Longfield House planning concerns** – Broadland District Council have advised that owner needs to submit retrospective planning permission
- (5) **Thank you** – the Parish Council and especially the Clerk, would like to say thank you to everyone who has helped around the village this summer with litter collection, the playground, bins and cones etc
- (6) **Road Safety Conference** – 21 September – Approval was given for Mr C Jones to attend and claim travel expenses
- (7) **Road Safety Community Fund (RSCF)** – In Cllr Whymark's absence the Councillors decided to investigate this further.
- (8) **Cycling events** – Mr Kirby raised concerns about cycling events using Mill Road on busy weekends. The clerk to ask what procedures organisers need to follow and who they need to consult.
- (9) **Community at Heart Awards** – Mr Kirby to forward details to clerk to nominate the Horstead Centre.

8. Highways & PROW

- (1) **B1150 Special Interest Group** – Cllr Copplestone talked about the Terms of Reference. Approval was given for Mr Jones and Mr Kirby to be the Parish Councils representatives. The clerk will attend and minute two meetings a year.
- (2) **FP7 Mill Road to Green Lane overgrown** – Mr Jones has reported
- (3) **Ms Weightman will report the following issues:** Various road signs hidden by hedges. At Heggatt SLOW road signs have virtually disappeared.

9. Pond & Trees

- Nothing to report

10. Horstead Mill

- (1) **Fishing line recycle posts** – Mr Kirby reported that these were installed at the end of August
- (2) **Bottle banks** – these were discussed and it was decided not to pursue this idea at the current time due to concerns about broken glass and that it would take up a car parking space,
- (3) **Fallen tree on Mill Road opposite Mill car park access** – Mrs Fleming reported that Cadent now has the Road closed to carry out gas repair works. Mrs Fleming will arrange for the branches cut by BT to be cleared away. Several properties were without internet access for about 4 weeks until the line was re-installed.
- (4) **Ash dieback tree** – BA/2020/0402/TCAA – The clerk has asked the Broads Authority if they have carried out their follow up inspection as recommended back in 2020 and if not when will this take place, Highways have also reported that they are concerned about the state of this tree – Awaiting response from the Broads Authority
- (5) **Fundraising** – the final draft of the sign designs were approved. The Clerk, Mr Browne and Mr Jones will get together to set up a QR code.

11. Playing Field

- (1) **Inspections are being carried out weekly** by Mr Jones and reported on the community Facebook page.
- (2) **Bird spikes** – an incident occurred in July where the bird spikes were removed and dispersed around the playground. Mr Jones and Mr Hales have now glued as well as tied them in place to hopefully prevent further incidents
- (3) **Ash Tree** – Mr Jones has reported that an Ash tree at the Mill end of the playground hasn't shown any signs of life this summer – We are currently waiting for the landowner to inspect the tree.
- (4) **Large slide** – it has been reported that the handle is starting to disintegrate. Mr Jones has taped this up, but it was agreed that the clerk will obtain quotes to remove the slide and then to replace it,

12. Speedwatch and SAM2

- **Speedwatch** – at least 2 sessions a month have been held
- **SAM2** – this is in Coltishall until October
- **Smiley SIDs** – these have been deployed at the speedwatch sessions. Data can be shared with interested parties.

13. Police reports - Circulated

14. Training meetings and consultations

Events attended:

None

Upcoming events:

15 September - Town and Parish Forum – Mr A Kirby

21 September – Road Safety Conference – Mr C Jones

15. Items for next agenda

Standing items for monthly meeting. Big slide replacement.

16. Date and Time of Next Meeting

Parish Council meeting: Wednesday 12 October 2022 at 6pm in the main hall of the Tithe Barn.

Jo Copplestone reported – Awaiting report

DRAFT