

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 14 JUNE 2023 AT 6.30PM.**

Present: Cllrs, Mrs C Fleming (Chair), Mr A Browne, Ms L Symon, Ms P Weightman, Mr A Kirby, Mr M Boakes, Mr J Langberg, Ms L Austrin and Mr M Stevenson

In Attendance: Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and no members of the public.

1. Apologies

Apologies from Mr I Tebble, Mr D Hales and Cllr F Whymark (NCC) were received and ACCEPTED

2. Declarations of Interest

None

3. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC), provided an overview of their current involvements – see summary reports at end of these minutes.

4. Minutes of the Meeting of 10 May 2023

The minutes of the last Parish Council Meeting were **AGREED AND SIGNED**

5. Finance

(1) Payments Received

None

(2) Payments for Approval

D Bracey – Annual playground inspection	£192.00
BBT Construction Ltd – Cable Runway inspection	£195.00
J Rice - Litter picking – 10 May to 9 June	£99.00
NPT&S – planning training J Langberg	£48.00
CAN – Playground training – Ms Austrin	£40.00

Unanimously APPROVED

(3) Payments for information only – previously agreed direct debits and standing orders etc

Veolia - Bin Lifts in April collected 28/05/2023	£65.86
Payroll May 2023	£1,074.98

6. Planning

- **2023/0981 - 7 Green Lane** – Two storey side extension and veranda to the rear – NO OBJECTION
- **2023/1379 – Long Field House, Norwich Road** – Certificate of lawful use (existing) for residential amenity land used in conjunction with Long Field House for more than 10 years, designated as agricultural land - OBJECTION – We believe it was paddock/agricultural when sold in 2019 (Clerk to check Rightmove). With regards to the access onto Hall Lane the gateposts recently installed and lighting on the driveway are detrimental to, and out of character with, the local landscape. We would also request a Highways report concerning access onto Hall Lane as we do not believe it to be safe – amongst other things, there are issues with the vision splay.

7. Parish Clerk and Chairman/Councillors

(1) Enforcement cases – these were discussed

(2) Register of interest forms – all returned to BDC

(3) Donkey Dell correspondence – discussed – it was noted that minutes need to reflect what was agreed in the meeting and cannot be amended to tie in with conversations held after the meeting

(4) Timberlea – Cil – Mr Boakes will contact Helen Williamson if further information about how Cil works is needed. Mrs Copplestone advised that the Parish Council could request a S106 agreement prior to any new builds being approved if they suspect self-build exemptions from Cil may be sought.

(5) Mayton Wood recycling centre – NCC consultation – Clerk to submit Parish Council response

(6) Signatories for bank account – Mr Langberg, Mrs Fleming and Mrs Weightman volunteered to be signatories

- (7) **Benches for bus shelter** – Quotes were considered and it was AGREED to go ahead with the quote provided Mr Kirby's handyman - Mr Kirby to arrange installation
- (8) **Marlpit article – councillor introductions** – Thank you to Ms Austrin for gathering bios and photos
- (9) **Website update** – Mr Stevenson volunteered to update the website with the Councillors details

8. Highways & PROW

- (1) Mrs Fleming has reported a pothole on Heggatt Road and the drainage issues by Horstead House. Mr Langberg to report potholes on Stanninghall Road

9. Pond & Trees

- Mr Stevenson asked for details of the boundaries

10. Horstead Mill

- (1) **Donations** - Mr Kirby has donated his travel expenses to the Mill. Mr Browne has also made a donation
- (2) **Fundraising** – Mr Stevenson reported that setting up the QR code is progressing – Clerk to: provide account documentation for PAYA and PX2 contact details to Mr Stevenson. Mr Stevenson to circulate alternative wording suggestions to Councillors for approval at July meeting
- (3) **PC Lucas Ward** – Mr Kirby has a meeting arranged to discuss parking in the area again. Cllr Coplestone talked about yellow lines and a TRO. At the request of the Councillors, Mr Kirby will also talk about anti-social behaviour – both drug use and noise. Mr Langberg mentioned that it is illegal to broadcast music without a licence and that there are nighttime noise restrictions – Mr Kirby to ask if there is wording we could use on signs.

11. Playing Field

- (1) **Inspections are being carried out weekly** by Mr Kirby – All is currently okay
- (2) **Fly tipping** – thanks to all for reporting and clearing the broken glass and making the area safe
- (3) **Large Slide replacement** – Grant form and supporting docs are ready for clerk to submit to Tarmac
- (4) **Annual inspection** – report circulated - there are no issues of concern - Mr Kirby and Mrs Fleming met at the playground to discuss the maintenance and improvement recommendations. Mr Kirby to obtain quotes. Mr Kirby will ask Mr Bracey for further advice regarding signage warning of the barbed wire perimeter fence. Clerk to ask Garden Guardian to strim under the two trestle benches
- (5) **Cable runway inspection** – report circulated – no immediate concerns but there are items which need to be monitored – clerk to obtain quotes

12. Speedwatch and SAM2

- **Speedwatch** – these reports are now quarterly
- **SAM2** – on Rectory Road until 24 June

13. Police reports - Circulated

14. Training meetings and consultations

Events attended:

None

Upcoming events:

23 June – Planning training – Mrs Fleming

20 July – Planning training – Mr Langberg

9 November - Playground training – Ms Austrin

New Councillor training – Dates to be arranged

15. Items for next agenda

Standing items for monthly meeting. Horstead Centre – Pride of place (Andy Sexton). New Clerk update

16. Date and Time of Next Meeting

Parish Council meeting: Wednesday 12 July 2023 at 6.30pm in the main hall of the Tithe Barn.

Jo Copplesstone reported – Awaiting copy of report

Fran Whymark reported – NCC Cabinet endorsed the Corporate Delivery Plan for 2023/24 last week.

There are five priorities:

- A vibrant and sustainable economy – supporting skills, high value jobs, growth, investment and infrastructure, e.g. overseeing completion of the operations and maintenance campus at Great Yarmouth.
- Better opportunities for children and young people – improved outcomes for families, better educational attainment and more employment opportunities for young people, e.g. building two more special schools and working together with NHS on multi-agency, community based support (Start for Life and Family Hubs).
- Health, fulfilling and independent lives – levelling up health outcomes, living well with better local services, e.g. twelve more independent living units for people with complex needs.
- Strong engaged and inclusive communities – more participation, capacity building and empowerment of communities e.g. closer working with the voluntary sector to support volunteering, hardship and Public Health campaigns.
- A greener more resilient future – protecting and enhancing the environment, access to quality spaces and community resilience e.g. climate change strategy, electric buses and charging points and locally the development of additional green spaces such as Burlingham Country Park.

DRAFT