

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 11 October 2023 at 6.30pm. This meeting is open to members of the public (but see below).

*Becky Furr*

Suzanne Hall 4th October 2023  
Parish Clerk

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

**Please note we will not allow public to speak unless a submission has been made in advance of the meeting.**

#### 1) Apologies

To receive and consider apologies for absence

#### 2) Declarations of Interest

For all members to declare interests for this meeting

#### 3) Open Forum

Reports from County and District Councillors  
Public Participation

#### 4) Minutes of the Meeting of 13 September 2023

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 5) Finance

##### (1) Payments Received

S Hall – returned ICO fee	£35.00
Interest in Savings Account	£82.67
2 <sup>nd</sup> half of Precept	£17250.00

##### (2) Payments for Approval

S Hall – Bin bags for litter picking	£23.50
J Rice – litter picking 18 <sup>th</sup> – 30 <sup>th</sup> Sept 2023	£44.00
Coltishall RBL - Poppy Wreath	£50.00
C Fleming – Fencing repair and extension at The Mill	£330.00

##### (3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in August collected 28/09/2023	£263.42
Payroll September 2023	£1,074.98

#### 6) Planning

- **2023/2917 – Horstead Court Largetate – Two storey side extension**

To inspect plans please go to [www.southnorfolkandbroadland.gov.uk/plans](http://www.southnorfolkandbroadland.gov.uk/plans) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

#### 7) Parish Clerk and Chairman/Councillors

##### Clerks items not on agenda

1. Enforcement cases

##### Chairman's/Councillors actions not on the agenda

2. Pride of Place – Horstead Centre – William Mills – Mrs Fleming (Promotion adverts approved by S Hall – first event is on 26 October)
3. Register of interest - Casual Vacancy following resignation of Lily Symon

**8) Highways & PROW**

1. Public footpath between The Mill and Coltishall Bridge
2. If anything to report

**9) Pond & Trees**

1. If anything to report.

**10) Horstead Mill**

1. Fundraising – update Mr Browne and Mr Stevenson.
2. Area by Horstead House gate – Mrs Fleming.
3. Anything else to report

**11) Playing Field**

1. Weekly inspections – update Mr Kirby
2. Latch on gate – Mr Kirby
3. Moles – Mr Kirby
4. Large slide
5. Feasibility of car park next to play area
6. Anything else to report

**12) Speedwatch and SAM2**

SAM 2 - Update Mr Kirby

**13) Police report**

- Circulated

**14) Training, Meetings and Consultations**

**Events attended:**

None

**Upcoming events:**

9 November - Playground training – Ms Austrin

Planning Training – Mr Langberg – (paid for with NPT&S) – Date to be arranged

New Councillor training – Dates to be arranged

**15) Items for the Next Agenda**

Standing items for meeting.

**16) Clerk's Employment Contract**

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed

**17) Date and Time of the Next Meeting**

Parish council meeting: Wednesday **8 November 2023** - at 6.30pm in the main hall of the Tithe Barn.